REPRESENTATION - AARTO 08

INSTRUCTIONS FOR COMPLETION OF THE FORM

a. This form must be completed electronically and submitted in one of the following manners:
- posted by registered mail to: **The Road Traffic Infringement Agency, Private Bag X112, Halfway House, 1685**
- emailed to:**representations@rtia.co.za** - on the AARTO website: **www.aarto.gov.za**

b. The completed form must be submitted to and signed before a commissioner of oaths on presentation of the original Infringement Notice and, if applicable the original Courtesy Letter that was issued.

c. A copy of the completed and signed form and supporting documents must be kept for your own records.

d. Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given above.

e. If you were not the driver or person in control of the vehicle please complete form AARTO 07 to nominate the correct driver or person in control.

f. Individuals need not complete the first two lines of Part B. Organisations must provide the details of the registration number of the organisation (eg CC, company or trust registration number) and details of a representative (Surname, First names, ID number, cell, email, etc.) who must sign the form on its behalf.

Note: A Representation fee of R200 will be charged in the case of unsuccessful Representations.

PART A - APPLICATION

a. I, the particulars of whom are provided under Part B below, hereby apply in terms of sections 18 and 19(2)(b)(i) of Act 46 of 1998 for Representation to be considered in terms of an Infringement Notice that was issued against me, particulars of which are provided under Part C below.

b. The particulars in support of this application are given under Part D below and substantiating documents that serve as proof are attached.

PART B - INFRINGER AND MOTOR VEHICLE PARTICULARS

Name of organisation | Registration number

Type of organisation: Select One

Email		Tel (home)	
Surname		Tel (work)	
First name		Fax	
Initials		Gender ☐ Female ☐ Male	Cell	
Date of birth		Employer name	
ID type	Select One	Employer address	
ID number		Suburb	
Country of issue		City / Town	
Licence code	Select One		
Learners code	Select One		
PrDP code	☐ Goods ☐ Passengers ☐ Dangerous		
Street address			
Suburb			
City / Town			
Postal address			
Code			

MOTOR VEHICLE PARTICULARS

Vehicle licence	
Licence disc no	
Operator card no	
Vehicle description	Select One
Vehicle GVM	kg
Make	
Series (model)	
Colour	Select One

PART C - PARTICULARS OF INFRINGEMENT NOTICE

Infringement notice number | Date of infringement

Issuing authority

Continue on reverse

PART D - PARTICULARS OF REPRESENTATION

(Applicable substantiating documents in support of and referred to in the Representation above must be attached.)

PART E - AFFIRMATION OR OATH BY INFRINGER

a. * I solemnly affirm the content of this declaration as the truth, the whole truth and nothing but the truth. ☐

b. * I know and understand the content of this declaration and do not have any objection in taking the prescribed oath and consider the prescribed oath to be binding on my conscience. ☐

c. I further declare that I understand that this Representation may be rejected, upon which I will be liable to pay the penalty and all outstanding fees that may be applicable.

***** ☒ ***Whichever is applicable***

Signature of infringer		Place	
		Date (YYYY/MM/DD)	

PART F - CERTIFICATE OF THE COMMISSIONER OF OATHS

As a Commissioner of Oaths, I hereby certify that the infringer:

a. * solemnly affirms the content of this declaration as the truth, the whole truth and nothing but the truth; ☐ or

b. * has no objection in taking the prescribed oath and that he/she considers the prescribed oath to be binding on his/her conscience. ☐

***** ☒ ***Whichever is applicable***

Signature of Commissioner of Oaths		Place	
		Date (YYYY/MM/DD)	

PART G - PARTICULARS OF THE COMMISSIONER OF OATHS

Surname		Identification number	
First names		Tel (work)	
Business address		Cell	
Suburb		Office held	
City / Town		Designation	

PART H - STAMP OF THE COMMISSIONER OF OATHS

Infringement notice number