APPLICATION TO PAY IN INSTALMENTS - AARTO 04

INSTRUCTIONS FOR COMPLETION OF THE FORM

a. This form must be completed electronically and submitted in one of the following manners:
   - posted by registered mail to: **The Road Traffic Infringement Agency, Private Bag X112, Halfway House, 1685**
   - emailed to:**instalments@rtia.co.za**

b. A copy of the completed form must be kept for your own records.

c. Receipt of the application will be acknowledged within 21 days, failing which it must be re-submitted by posting it by registered mail to the address given in (a) above.

d. Individuals need not complete the first two lines of Part B. Organisations must provide the details of the registration number of the organisation (eg CC, company or trust registration number) and details of a representative (Surname, First names, ID number, cell, email, etc.) who must sign the form on its behalf.

PART A - APPLICATION

I, the particulars of whom are provided under **Part B** below, hereby apply in terms of section 17(1)(f)(iii) of Act 46 of 1998, to pay the penalty, particulars of which are provided under **Part C** below, in monthly instalments. The options selected to pay such monthly instalments are indicated under **Part D** below.

PART B - INFRINGER AND MOTOR VEHICLE PARTICULARS

Name of organisation | Registration number

Type of organisation: Select One

Email		Tel (home)	
Surname		Tel (work)	
First name		Fax	
Initials		Gender ☐ Female ☐ Male	Cell	
Date of birth		Employer name	
ID type	Select One	Employer address	
ID number		Suburb	
Country of issue		City / Town	
Licence code	Select One		
Learners code	Select One		
PrDP code	☐ Goods ☐ Passengers ☐ Dangerous		
Street address			
Suburb			
City / Town			
Postal address			
Code			

MOTOR VEHICLE PARTICULARS

Vehicle licence	
Licence disc no	
Operator card no	
Vehicle description	Select One
Vehicle GVM	kg
Make	
Series (model)	
Colour	Select One

PART C - PARTICULARS OF INFRINGEMENT NOTICE

Infringement notice number | Date of infringement

Issuing authority

PART D - PARTICULARS OF THE PAYMENT OPTIONS REQUESTED

Penalty amount, excluding the discount: R0.00 | Number of monthly instalments requested (maximum 6)

The method of payment of the monthly instalments will be: Select One

Signature of infringer | Date