

**PRICING SCHEDULE PROPOSAL**

**A: ANNUAL REPORT**

<b>Requirement</b>	<b>Specification</b>	<b>Unit price</b>
Concept development, design, Layout	<ul style="list-style-type: none"><li>• Printing of Annual Report 1500</li><li>• Binding PUR Glue bound and cover drawn on</li><li>• Colour Full colour throughout</li><li>• Quantity 1500 printed copies &amp; 100 full colour branded and duplicated CDs with clear plastic sleeves. CD to contain all open working files, artwork, repo ready files and links</li><li>• Paper Stock (Cover) 300gsm Gloss Ivory White</li><li>• Paper Stock (Inners) 135gsm Gloss Ivory White</li><li>• Size A4 Portrait (297mm X 210mm)</li><li>• Number of pages Estimated 204 pages including cover</li><li>• Finishing Cover Matt Laminate + Spot Gloss UV Varnish one side Fold, Collated into books</li></ul>	

Reproduction	<ul style="list-style-type: none"><li>• Presentation of artwork in full colour with mock-ups of X 3 different options full colour proofs: x 5 sets of each</li><li>• Branded Cds full cover branded and duplicated Annual Report with clear plastic sleeves. Quantity 100</li><li>• Infographics 7 X</li><li>• Image sourcing- X 20 pictures royalty free</li></ul>	
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**NB: ANY OTHER ITEM NOT LISTED ON THE PRICING SCHEDULE WILL BE DONE THROUGH RFQ AS AN WHEN REQUIRED FROM BIDDERS WHO WOULD HAVE BEEN APPOINTED ON THE PANEL**

## B: LEARNING MATERIAL

Module name / title	Module pages	Size	Creative development, Design, Type setting, Layout and Desktop publishing	Graphics etc (In colour)	Editing & Proof reading	Paper Stock (cover)	Paper Stock (Inner)	Finishing / binding	No of copies	Price
Learner Guide										
Knowledge Module 07 Other relevant legislation: KM-07	142	A4 Portrait(297mmx210mm)		Photos Tables Writing Charts		300gsm Gloss Ivory White	135gsm Ivory White	Printed double sided  Book format  PUR Glue and cover drawn on	320	
Knowledge Module 04: National Road Traffic Act KM-04	560	A4 Portrait(297mmx210mm)		Photos Tables Writing Charts		300gsm Gloss Ivory White	135gsm Ivory White	Printed double sided  Book format  PUR Glue and cover	320	



Introduction to Traffic Criminology KM-10	138	A4 Portrait(297mmx210mm)		Photos Tables Writing Charts		300gsm Gloss Ivory White	135gsm Ivory White	Printed double sided  Book format  PUR Glue and cover drawn on	320	
Workbooks										
Introduction to Traffic Criminology (KM 10)	36	A4 Portrait(297mmx210mm)		Tables Writing Charts		300gsm gloss Ivory White	135gsm Ivory White	Printed single sided  Two hole punched – left margin  In folder to be accessed easily	320	
Other related law (KM 07)	48	A4 Portrait(297mmx210mm)		Tables Writing Charts		300gsm gloss Ivory White	135gsm Ivory White	Printed single sided  Two hole punched		

								– left margin In folder to be accessed easily		
NRTA (KM04)	227	A4 Portrait(297mmx210mm)		Tables Writing Charts		300gsm gloss Ivory White	135gsm Ivory White	Printed single sided  Two hole punched – left margin  In folder to be accessed easily	320	
Crash KM12	54	A4 Portrait(297mmx210mm)		Tables Writing Charts		300gsm gloss Ivory White	135gsm Ivory White	Printed single sided  Two hole punched – left margin  In folder to be accessed easily	320	

**NB: THE FOLLOWING SERVICES WILL BE DONE THROUGH RFQ WITH THE SERVICE PROVIDERS THAT WOULD HAVE BEEN APPOINTED ON THE PANEL AND PRICE WILL BE STANDARDISED WHENEVER PRACTICAL**

<p>REPORTS</p> <ul style="list-style-type: none"> <li>• Year Calendar</li> <li>• Calendar report</li> <li>• Easter report</li> <li>• Quarterly reports</li> <li>• Festive reports</li> <li>• Research reports</li> </ul>	<p>RTMC to provide details as and when required</p>
<p>Signage and banners</p>	<p>RTMC to provide details as and when required</p>
<p>Business cards</p>	<p>RTMC to provide details as and when required</p>
<p>Folders</p>	<p>RTMC to provide details as and when required</p>
<p>Specialized Stationery</p>	<p>RTMC to provide details as and when required</p>
<p>Business forms</p> <ul style="list-style-type: none"> <li>• Receipt books</li> <li>• Trip Authorization – half fold</li> <li>• Any other forms RTMC may determine</li> </ul>	<p>Glue pad covering. RTMC to provide details as and when required</p>
<p>Flyers / Posters</p>	<p>RTMC to provide details as and when required Colour or Black/white, 115gsm paper, one sided or two sided</p>